



K N & P Limited

SEND Policy

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Policy reviewed by:	Kayley Butler – Director & Business Manager

Key Personnel			
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Introduction

This policy has been written with regard to:

- SEND Code of Practice 2015
- The Special Educational Needs and Disability Regulations 2014
- Part 3 of the Children and Families Act 2014
- The Equality Act 2010
- Supporting Children at School with Medical Conditions Guidance 2014

At K N & P we offer placements to students with a range of special educational needs including those with Educational, Health and Care Plans and Individual Health and Care Plans. We aim to restore and develop young people's self-confidence, self-esteem, self-



control and self-motivation through a flexible, personalised, needs-led session plan with unconditional care, nurture and support. Students at this provision benefit from high staff ratios and are supported on a 1:1 or 1:2 ratio.

Definitions

A pupil has SEN if they have a learning difficulty or disability which calls for special educational provision to be made for them. They have a learning difficulty or disability if they have:

- A significantly greater difficulty in learning than the majority of others of the same age, or
- A disability which prevents or hinders them from making use of facilities of a kind generally provided for others of the same age in mainstream schools.

Special educational provision is educational or training provision that is additional to, or different from, that made generally for other children or young people of the same age by mainstream schools.

Special Educational Needs fall into the following areas:

- Communication and interaction
- Cognition and learning
- Social, emotional and mental health difficulties
- Sensory and/or physical needs.

Inclusion

Our provision is committed to valuing the individuality of all our young people and giving them equality of opportunity. We promote the individuality of our young people, and we ensure that discrimination and prejudice is eradicated. In accordance with The Equality Act 2010, we make reasonable adjustments, where suitable, to support our students' individual needs and to enable them to have equal opportunities.

EHCP's and IHCP's

Commissioners that secure placement with us for a student with an EHCP or IHCP, must share these documents with us prior to a student starting their placement. These files are kept securely and confidentially and are disposed of appropriately, by shredding once a student leaves our provision.



Targets identified on EHCP's are worked towards, reviewed and recorded over 4 weekly periods and shared with the commissioner. We are also able to attend or provide records for annual review meetings.

Prior to a commissioned placement for a student with an IHCP, named professionals are contacted and the plan discussed, any child specific relevant training is undertaken by all staff.

Medication

Any medication required by the student whilst at the provision, will be administered in line with their IHCP. Medication administration is supervised by a member of staff.

All medication is stored appropriately in line with the IHCP.

Medication must be in the original packaging and clearly display the child's name.

Any medical waste is disposed of appropriately and safely in line with the local authority guidelines.

Parents/carers will be required to sign a medical consent form for any medication needing to be administered and records of this administration will be shared with them daily and a copy kept for our records.

Parents/carers will be updated with any medical emergencies immediately and dealt with by our first aid trained staff in line with our first aid policy.

Student's dignity and privacy is respected at all times and any student requiring medication or medical support is offered a private space, supported by members of staff, to manage their need.

Monitoring and reviewing

This policy is monitored regularly and will be reviewed annually as a minimum to ensure the effectiveness of our strategies.